



Pondicherry University
Mahe Centre
Mahe

Quotation invited

Sealed quotations are invited for the supply of softwares given below for the Fashion Technology Course. The quotation should be sent by post (Speed/Registered/courier only) The price quoted shall include all costs such as delivery, installation, testing etc and also inclusive of all taxes. Warranty terms should be explicitly specified in your quotation. The technical specifications are given below. Last date for receipt of quotation is 22.10.18

The quotation should be sent to

The Centre head
Pondicherry University
Mahe Centre
MAHE 673 310

Name of the required soft wares

- 1.Coral Draw Graphics suite
with two year maintenance Subscription
- 2.Tex style CAD Systems

Technical specification

Si no.	item	Specification	Quantity
1.	Coral Draw Graphics suite with two year maintenance Subscription	Latest version Up to three users For windows platform	1 no.
2	Tex style CAD Systems	Latest version Single user For windows platform	1 no.

TERMS AND CONDITIONS

I. General Information:

- a) last date and time of receipt of the Quotation: 22nd October 18, 11.00 A.M
- b) Date and Time of opening of Quotation : 22nd October 18, 2.00 P.M
- c) Quotation/Tender document fee: Rs500/-
- d) EMD rate: 2.5% of the quoted price
- e) Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The University purchase committee reserves the right to select any bid under the ground of specification compliance technologically advanced quality, proven performance track record, brand reputation service backup support & training offer of additional/special features compatibility with the existing system etc.
- f) Tender document fee and EMD should be submitted along with your quotation.
- g) The quotation must be submitted along with the stipulated EMD fee in the sealed cover super scribing "Tender for the Soft wares -Pondicherry University, Mahe Centre". The name and address of the bidder should also be mentioned at the from address" The quotation should be addressed and posted to the following address by speed, registered post.

**The Centre Head,
Pondicherry University Mahe Centre,
Mahe 673 310**

- h) Quotation will not be accepted through fax/e-mail.

II. Common conditions (Import or Indigenous)

1. Price schedule

The rate should be quoted for a single unit and also for the total quantity required by the University. The price should include the Delivery installation training charges, etc. at the Mahe Centre, Pondicherry University. The prices quoted shall remain firm until the soft wares are supplied to the respective Department Pondicherry University.

2. Quoting the core price & Tax, Duties, Discount etc.

The taxes/duties/discount if applicable are to be explicitly and separately shown in the bid.

3. Eligibility

The firm must have the requisite domain expertise with regard to supply, installation and post sale service of the items they are quoting. The firm should have sufficient number of installation of similar Equipment/software in the premiere Research institutions in India. Any other techno-commercial information, pertaining to this particular Equipment, principal suppliers, technical background and capability, local agents, background on scientific Equipments business etc may also be appended along with testimonials and documentary proof

4. Duty Exemption

The University has been granted the benefit of exemption from the payment of the Central Excise Duty and Customs Duty by the Department of Scientific and Industrial Research (DSIR) India, vide their Notification No.10/97, Dated 01-03-0997 and No.51/96 dated 23.07.96 respectively in

- a) Scientific and technical instruments, apparatus, equipment, software including computers.
- b) Accessories and spare parts of goods specified in (a) above and consumables.
- c) Computer software, compact disk, CD ROM, Recording magnetic tapes, Microfilm, microchips etc.
- d) prototypes

Customs duties at Indian port if any will be to the account of the University.

5. Technical Specifications

- i. **WARRANTY:** The equipment covered under the purchase order shall be warranted for the quality, workmanship, trouble free operation and performance for a period of at least 1 year.
- ii. If any item covered under warranty fails the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.
- iii. Complete technical specifications of the equipment to be included in the quotation.
- iv. The necessary service support should be provided by bidder during the agreement period..The training should be provided by the supplying companies
- v. Operating Manual should be provided in English.
- vi. A recent customer list (within last five years) with contact details including email address is to be submitted with technical bids/bids as the case may be.
- vii. If the Equipment is proprietary a product, a proprietary product certificate should be enclosed.
- viii. **The validity of the each quotation should be at least for six months from closing date.**
- ix. The offer will not be considered if received after the bid closing date and time.
- x. The offer received through telex/tele fax/e-mail will not be accepted by the University under any circumstances.
- xi. The University shall not be responsible for any delay/loss or non-receipt of the quotation by post/courier service.

- xii. No unsolicited correspondence shall be entertained after the submission of the offer.
- xiii. If an order is placed with the firm the purchase shall be governed by an agreement as per the University rules in force at the time.
- xiv. Additional terms and conditions will be incorporated in the purchase order if needed to safeguard the interests of force at the time.
- xv. Tender is not transferable.
- xvi. In case of any dispute in respect of the quotation all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.

6. Power to reject the offer:

- i. Pondicherry University reserves the right to accept/reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.
- ii. No agency commission will be paid to any authorized agent in India.
- iii. Liquidate damages: Timely supply of the ordered items, installation, commissioning (wherever applicable) and training etc. is the essence of the contract. In case of failure to supply within the time specific in the purchase order a penalty/LD of 0.5% of the total value per week or a part thereof shall be levied subject to a maximum of 7.5% in respect of items which are not supplied. The decision of Pondicherry University shall be final in this regard.
- iv. Bidder must be authorized business partners of Global/national service providers of the respective Equipment.
- v. The Bidder must enclose authorization letter from the respective global/national services providers of the above said Equipment particularly mentioning an undertaking that in case of default by the Bidder they (Global Service Provider) shall take over all the responsibilities of the Bidder.
- vi. The Bidder should not be involved in any Bankruptcy filing for protection from it.

III. Specific Conditions for Imported Equipments

1. Payment of EMD and Tender documents fee:

The quotation must be accompanied by separate EMD and tender fee as stated above by means of a Demand Draft drawn in favour of The finance Officer, Pondicherry University, payable at Pondicherry. The small scale units are exempted from payment of EMD provided they enclose the proof of their exemption Certificate issued by the competent authority.

2. Payments terms:

Normally a payment 90% will be released after the installation & training. However 100% payment will be released if the supplier provides Bank Guarantee towards performance security for the 10% of the total cost to cover the warranty period. Bank charges in India shall be borne by the purchaser and outside India shall be borne by the contractor/supplier. The offer must be in English. The rate should be indicated both in figure and words against item specified in the given table.

Registrar